



# School Prospectus

Promote Happiness; Discover  
Success; Achieve Excellence



Welcome to our school prospectus. I am incredibly proud to be able to share with you the wonderful learning that goes on in our school.

Green Gates Primary School is a wonderful school where children are eager and motivated to reach their full potential. The children are at the heart of every decision we make to ensure that they are happy, confident and that the opportunities that are provided for them are relevant to their needs both now and in the future.



Through our engaging and stimulating curriculum, and caring ethos, we ensure that children develop a passion for learning and curiosity that will help to develop high aspirations and a lifetime of memories.

Our dedicated, caring members of staff work hard to reach high standards in everything we do. We have developed successful relationships with parents, the local community and the other schools in Galileo Multi Academy Trust. We firmly believe that when we work together, the possibilities are endless.



Mrs Katie Lowe (Head Teacher)



### Our Purpose....

Promote Happiness; Discover Success; Achieve Excellence.

### Our Promise...

To our children, our families and our community, we will be:

#### Inclusive

We will aim to promote diversity and celebrate difference in a school where everyone is unique.

#### Welcoming

As a member of our valued community, you will be welcomed with open arms into our school family.

#### Nurturing

We are a school that provides every child with compassion, understanding and a safe place to grow.

#### Passionate

We can give you a dedicated team of staff who will instill a love of learning through immersive experiences.

#### Inspiring

We will ignite your child's curiosity and spark their imagination.



# ABOUT US



Green Gates Primary School is an inclusive primary school for children between 3 and 11 years. It is situated in South Redcar on the edge of the Lakes Estate and serves a mixed catchment area.

We are fortunate to have two halls, a newly developed library, a music/drama area, ten spacious classrooms and a large Foundation Stage area. Outside, there is a large grassed field and two playgrounds with new outdoor equipment and a Multi Use Games Area.



We are a one form entry school with a 39 place morning and 26 place afternoon nursery. The organisation of class groups is reviewed annually to allow the most effective organisation, reflecting both the number of children in school and in individual year groups.



Our 'Home-School Agreement' outlines our expectations of parents/carers and their children. Our website contains the statutory information required for parents but also hosts the latest news and events that go on at Green Gates.

Green Gates Primary School is part of the Galileo Multi Academy Trust.



# Admissions

We are an inclusive school that welcomes children from all backgrounds and abilities. All applications will be treated on merit and in a sensitive manner. The school has adopted the Galileo Academy Trust's policy for admissions. If required, further information regarding admissions can be obtained from the school.

## Nursery Children

Nursery children will be admitted on a part time basis as soon as there is an available place after their third birthday. Children are entitled to 15 hours provision a week. It is advised that you register your child with us after they have turned 2. For more information about our Nursery provision, please see our Early Years Policy.

## Reception Children

All children will start full time school in the September of the school year that their fifth birthday falls in. Parents are now asked to complete admission forms via the Local Authority in the October before their child is due to start school. Parents will then be informed which school their child has been allocated. For more information about our Reception provision, please see our Early Years Policy.

## Appeals

Every effort is made to make a place available for your child in our school. However, schools have a limit on the number of children they can take. This figure is set by the Local Authority and agreed with the Headteacher and governors. If the number of children wanting a place is below the set figure then all will be admitted. There may however, come a point when there are too many children of that year group for them all to be given a place. If this should happen then we will give priority to children according to a list of carefully agreed criteria.

## Starting School for the First Time

Starting school is a very important time for you, your child and the school. It is essential that we all work together to ensure it goes smoothly. In the summer term before your child starts school you will be invited to a parents meeting whilst your child experiences their new surroundings. This meeting will give you the opportunity to meet staff, discuss any concerns you may have and of course for us to meet you. You will also be invited to stay for lunch with your child as this will also be a new experience. We hope this time will be the beginning of a long and successful partnership.

# Uniform

Here at Green Gates we are very proud of our school uniform. It gives us a sense of belonging and encourages us to conform to school routines and rules reflecting our positive values.

It includes a white polo shirt with a navy blue sweatshirt or cardigan, complete with black or grey trousers or skirt. In the summer, blue gingham dresses or grey pinafores can be worn. We encourage sensible footwear at all times, black school shoes should be worn to school each day. High heeled shoes and trainers are not allowed.

## P.E. Clothing

It is important for your child to wear suitable clothing for physical activities. For indoor P.E. lessons children will need a pair of black shorts, a blue t-shirt and plimsolls to change into. For outdoor P.E. children may require warmer clothing such as tracksuit bottoms and sweatshirts. Trainers must be worn. All clothing should be clearly labelled.

## Jewellery

It is whole school policy that **NO** jewellery is to be worn to school, this is mainly for Health & Safety reasons. We ask that if parents want their child's ears pierced that it is done at the beginning of the six weeks summer holiday. The only exception to this rule is for watches for which children must be entirely responsible.





# School Hours

**Reception:** 8.45am – 11.45am

**Key Stage 1:** 8.55am – 12.00pm and  
1.00pm – 3.15pm

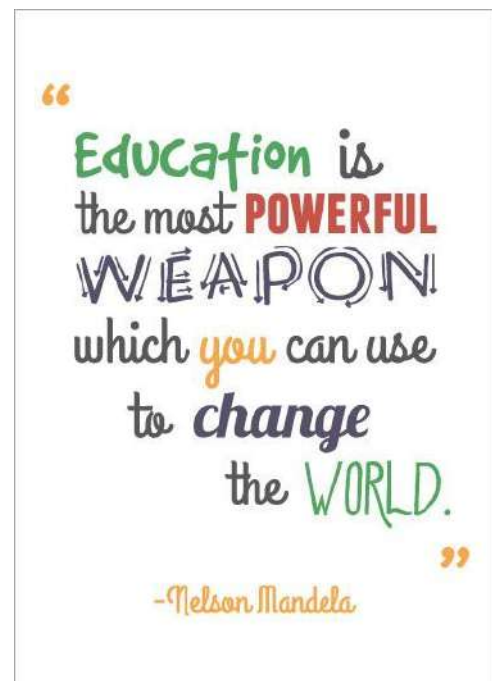
**Key Stage 2:** 8.55am – 12.15pm and  
1.00pm – 3.15pm

All children, except Reception and Nursery, have a morning break from 10.45am to 11.00am.

Children are allowed to enter the school each morning at 8.45am, which is the time the doors open.

Key Stage 1 children must be brought to and collected from school by a responsible adult. Teachers will not allow children to go home otherwise. If your child needs to leave school during school hours, we must be notified in writing and he/she must be collected by a responsible adult.

All children are registered on a morning and afternoon. Please make sure you send your child to school on time otherwise a late mark will be recorded. Being punctual is very important for your child's education. The Education Welfare Officer regularly monitors attendance and lateness.



# School Meals

Meals are cooked daily in the kitchen which means that the children are offered either a hot or a cold meal, both of which are nutritious and well-balanced. Water is provided for children at their tables.

The cost of a school meal is £2.25 and should be paid on Mondays using dinner money envelopes provided.

A free school meal is provided for those children whose parents or carers are on a low income. Application forms are available from the school office or you can ring the Free School Meals department on 01642 771106.

All children in Reception, Year 1 and Year 2 will be entitled to a free school meal.

If your child has any special dietary requirements, then please let school know as provision can be made for them.

Children who do not have a school meal can bring a packed lunch or go home. Please ensure that packed lunches are brought to school in a secure container labelled with your child's name. In the interest of health and safety we do ask that children do not bring cans or glass bottles. They should not bring fizzy drinks or sweets.

All children within EYFS and KS1 are provided with fresh fruit every day which they eat during morning break. KS2 children are welcome to bring in a piece of fruit from home.



## Medical Information

If your child needs medicine during the school day, then staff can administer this. Only prescribed medicines will be administered, therefore children should not bring any other drugs or throat sweets to school. All medicine must be brought to the main office where parents will be asked to sign a consent form.

If your child is ill during the school day, then we will contact you to take them home. Please ensure that we have up to date emergency contact details.

A Health Care Plan will be completed for every child who requires regular medicine in school. These are reviewed annually.



# Absences

Regular attendance is crucial to your child's education. If your child is absent through sickness or any unavoidable cause please could you inform the school, preferably by telephone, on the morning he/she is absent. This will be recorded as an authorised absence. If an explanation isn't given within a month this will be recorded as an unauthorised absence. If you do not make contact with the school, we will try to contact you by telephone or with a home visit.

Alongside our Education Welfare Officer we regularly monitor attendance and poor attendance is identified and acted upon.



# Holidays

Holidays in term time can affect a child's education, particularly for those children with existing attendance problems or those struggling with their education. Redcar and Cleveland Education Authority is committed to working in partnership with schools and families to manage and reduce school absence due to term time holidays.

Holidays during term time are not able to be authorised by headteachers.

Holiday absence taken without approval will be recorded as an unauthorised absence and will be referred to the Education Welfare Officer. A decision will be made on what action to take which could include formal written warnings or the issue of a penalty notice. A fixed penalty notice would only be issued where it was believed appropriate and necessary to do so.



# Parent Partnerships

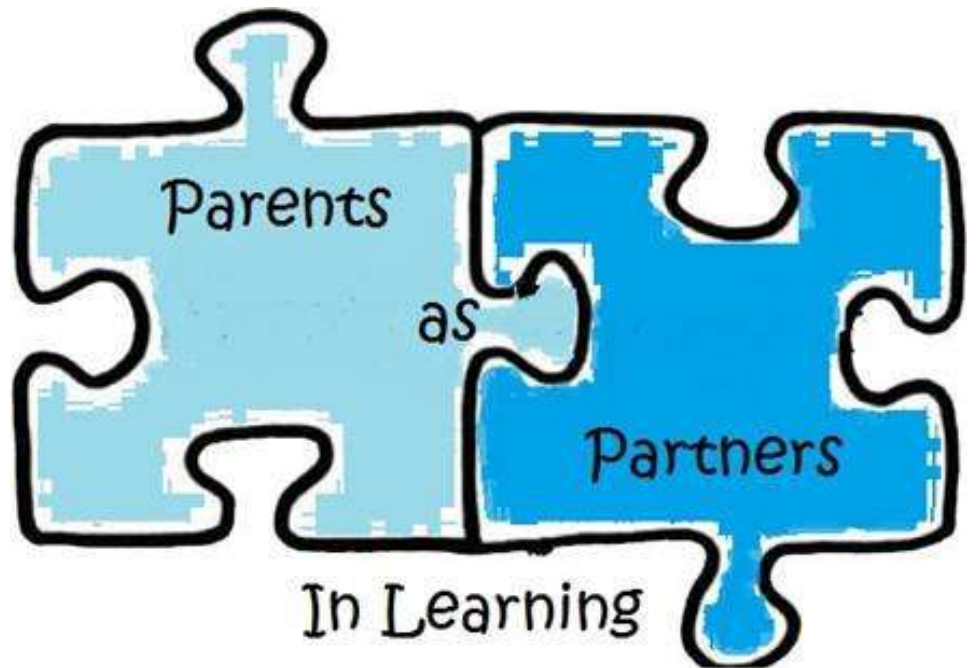
We have an open door policy at Green Gates where we encourage an honest dialogue between staff and parents. Parent partnerships are strong and this is due to staff being approachable and proactive in contacting parents on a daily basis and being on hand when needed.

Meetings and discussions with parents can be informal, on the school playground, at the classroom door or over the phone.

We have more formal termly meetings with all of our parents, where progress and targets are discussed. For our most vulnerable learners and children with SEN, we may have more formal meetings on a regular basis. We also communicate through text messages to individual families.

At the end of each term, each year group invites parents and carers in for their 'Topic Showcase' - these events can take many forms - a play, a musical performance or a workshop. Our children love sharing their learning with each of our families.

We also invite parents to join us in celebration assemblies on Fridays to celebrate children's successes and to ensure that parents, carers and extended family and friends feel part of the Green Gates School community.



## Marvellous Me

As a school, we use Marvellous Me as a regular communication tool between school and home.

MarvellousMe engages parents by telling them about their children's learning and success. It enriches family conversations about school and makes it easy for parents to help their children's education and say: 'Well done!'



# Pupil Voice

We take great pride in allowing our pupils to have a voice within school and ensure that their voice is heard through various ways.

## Head Boy and Head Girl

The leadership team here at Green Gates felt that they needed further support with further developing our school, and what better way to do that than to appoint some additional leaders to help to lead and manage the school. We therefore have a Head Boy and Head Girl who both support the Headteacher well with important roles within school.

## School Ambassadors

The Head Boy and Head Girl lead the School Ambassadors. Each class within school have elected their own ambassador. This elected person attends weekly meetings and works alongside the leadership team, Head Boy and Head Girl, to discuss how our school can be further developed.

## School Buddies

Our School Buddies have the very important job of ensuring that lunchtimes and playtimes run smoothly. They ensure there are a variety of games and activities to help promote a healthy and active lifestyle on offer and help teach the rest of the school how to play these games.

## Anti Bullying Ambassadors

At Green Gates, we also have a team of fully trained Anti-Bullying Ambassadors who have put in place a training and event schedule for the whole school.



# Rights Respecting School

At Green Gates Primary School, we always encourage the children to be respectful towards each other, staff, parents and the local community. With this in mind, we are proud to have become a 'Rights Respecting School'. We have already achieved **Silver Award: Rights Aware**. We are now working hard to achieve Gold!

UNICEF is the world's leading organisation working for children and their rights. In 1989, governments worldwide promised all children the same rights by adopting the UN Convention on the Rights of the Child. These rights are based on what a child needs to survive, grow, participate and fulfil their potential. Our pupils have learned about their rights by putting them into practice every day. A Rights Respecting School models rights and respect in all its relationships, which helps improve the school community's well-being and develop every child's talents and abilities to their fullest potential.

## Community Links

At Green Gates, we pride ourselves on our links with the community. We are a charitable school and take part in various annual events such as Macmillan Coffee Afternoon, Children in Need and Comic Relief. Alongside this, we often raise money for lots of local charities such as SARA and Zoe's Place.

Our pupils are extremely active within the local community. We work closely with our local PCSO who has trained our very own 'Mini Police Cadets' as well as delivering our 'Good Citizens Programme'. Our dedicated eco club take part in lots of litter picks and run whole school events on sustainable development and how we as a school can help the environment.



# Extra Curricular activities

We are committed to providing a rich and varied menu of activities that children can do outside of their lessons. Most activities are free of charge, however when outside instructors are provided there will be a small fee.

Examples of the activities we are offering this year are:

- Choir
- Football club
- Arts and Crafts club
- Library Club
- Boxing Club
- Times Tables Rockstars
- Eco Club
- Dance Club
- Yoga Club
- Science Leaders Club

Our choir are a talented group of children who regularly perform within the community. They always support performances at Christmas and Easter.



## Breakfast Club

We run a breakfast club for children throughout the school from 7.30am each day. Children are given a healthy breakfast and are provided with games and activities. It costs £1.50 a day per child. We accept payment each day without prior booking.



# Safeguarding

We take the safety of children very seriously at Green Gates and have rigorous policies and procedures in place to ensure both children and staff are kept safe. Both the Safeguarding and Child Protection policies are available for parents and visitors to read. If parents, staff or children have any concerns then they are invited to speak to the following people:

Mrs Katie Lowe - Designated Safeguarding Lead

Miss Clare Roberts - Deputy Designated Safeguarding Lead

Mrs Rachel fellows- Deputy Designated Safeguarding Lead

Mrs Mary Ovens - Link Governor for Safeguarding



If you would like any more information about our wonderful school, please contact us or visit the school website.

<http://www.greengatesprimary.co.uk>



At  
GREEN GATES



PRIMARY SCHOOL  
We are...

Respectful

Honest

Happy

Friendly

Resilient