

GREEN GATES



PRIMARY SCHOOL
FOUNDATION FOR LIFE

Green Gates Primary School Prospectus

2019 - 2020



Welcome to our school prospectus. I am incredibly proud to be able to share with you the wonderful learning that goes on in our school.

Green Gates Primary School is a wonderful school where children are eager and motivated to reach their full potential. The children are at the heart of every decision we make to ensure that they are happy, confident and that the opportunities that are provided for them are relevant to their needs both now and in the future.

Through our engaging and stimulating curriculum, and caring ethos, we ensure that children develop a passion for learning and curiosity that will help to develop high aspirations and a lifetime of memories.

Our dedicated, caring members of staff work hard to reach high standards in everything we do. We have developed successful relationships with parents, the local community and the other schools in Galileo Multi Academy Trust. We firmly believe that when we work together, the possibilities are endless.

Mrs Katie Lowe (Head Teacher)



The Galileo Academy Trust is a group of ten primary schools across the Redcar & Cleveland area. Galileo is a solid, unshakable, foundation defined by exceptional teaching experiences and shared values of learning, accountability, respect and integrity.

These values are at the very core of the Galileo Trust and firmly embedded in all of our academies. All leaders, teachers, staff, parents and children alike embrace the values to complement each individual academy's values and visions.

A key component of the Galileo vision is having strong family values. Galileo is a family that embraces academy to academy support and the sharing of good practice throughout the trust. Every school and every individual is included in the vision. We actively encourage collaboration and work as a team to create and deliver the best possible education experiences for every pupil within the Galileo Trust.

We truly work together to benefit the communities in which we serve.

The corporate management and trustee responsibilities for the actions of the company is vested in the "trustees" of the Academy Trust (together, referred to as "the Trust Board"), who are company directors registered with Companies House. The Trustees are personally responsible for the actions of the Academy Trust and the schools and are accountable to the Members, to the Secretary of State for Education and to the wider community for the quality of the education received by all pupils of the schools and for the expenditure of public money. The Trustees are required, as trustees and pursuant to the Funding Agreements, to have systems in place through which they can assure themselves of the quality, safety and good practice of the affairs of the Academy Trust.

We believe that Galileo has nine exceptional trustees that have been selected for not only their skill set but also their desire to place children at the centre of their decision making.

Anna Coulson, CEO

Nik Tunley, Chair of the Trustee Board



Our Purpose....

Promote Happiness; Discover Success; Achieve Excellence.

Our Promise...

To our children, our families and our community, we will be:

Inclusive

We will aim to promote diversity and celebrate difference in a school where everyone is unique.

Welcoming

As a member of our valued community, you will be welcomed with open arms into our school family.

Nurturing

We are a school that provides every child with compassion, understanding and a safe place to grow.

Passionate

We can give you a dedicated team of staff who will instill a love of learning through immersive experiences.

Inspiring

We will ignite your child's curiosity and spark their imagination.

ABOUT US

Green Gates Primary School is an inclusive primary school for children between 3 and 11 years. It is situated in South Redcar on the edge of the Lakes Estate and serves a mixed catchment area.

We are fortunate to have two halls, a newly developed library, a music/drama area, ten spacious classrooms and a large Foundation Stage area. Outside, there is a large grassed field and two playgrounds with new outdoor equipment and a Multi Use Games Area. Foundation Stage have a newly equipped outdoor provision.

We are a one form entry school with a 39 place morning and 26 place afternoon nursery. The organisation of class groups is reviewed annually to allow the most effective organisation, reflecting both the number of children in school and in individual year groups.

Our 'Home-School Agreement' outlines our expectations of parents/carers and their children. Our website contains the statutory information required for parents but also hosts the latest news and events that go on at Green Gates.

Green Gates Primary School is part of the Galileo Multi Academy Trust.

Admissions

We are an inclusive school that welcomes children from all backgrounds and abilities. All applications will be treated on merit and in a sensitive manner. The school has adopted the Galileo Academy Trust's policy for admissions. If required, further information regarding admissions can be obtained from the school.

Nursery Children

Nursery children will be admitted on a part time basis as soon as there is an available place after their third birthday. Children are entitled to 15 hours provision a week. It is advised that you register your child with us after they have turned 2. For more information about our Nursery provision, please see our Early Years Policy.

Reception Children

All children will start full time school in the September of the school year that their fifth birthday falls in. Parents are now asked to complete admission forms via the Local Authority in the October before their child is due to start school. Parents will then be informed which school their child has been allocated. For more information about our Reception provision, please see our Early Years Policy.

Appeals

Every effort is made to make a place available for your child in our school. However, schools have a limit on the number of children they can take. This figure is set by the Local Authority and agreed with the Headteacher and governors. If the number of children wanting a place is below the set figure then all will be admitted. There may however, come a point when there are too many children of that year group for them all to be given a place. If this should happen then we will give priority to children according to a list of carefully agreed criteria.

Starting School for the First Time

Starting school is a very important time for you, your child and the school. It is essential that we all work together to ensure it goes smoothly. In the summer term before your child starts school you will be invited to a parents meeting whilst your child experiences their new surroundings. This meeting will give you the opportunity to meet staff, discuss any concerns you may have and of course for us to meet you. You will also be invited to stay for lunch with your child as this will also be a new experience. We hope this time will be the beginning of a long and successful partnership.

School Uniform

Here at Green Gates we are very proud of our school uniform. It gives us a sense of belonging and encourages us to conform to school routines and rules reflecting our positive values.

It includes a white polo shirt with a navy blue sweatshirt or cardigan, complete with black or grey trousers or skirt. In the summer, blue gingham dresses or grey pinafores can be worn. We encourage sensible footwear at all times, black school shoes should be worn to school each day. High heeled shoes and trainers are not allowed.

P.E. Clothing

It is important for your child to wear suitable clothing for physical activities. For indoor P.E. lessons children will need a pair of shorts, a t-shirt and plimsolls to change into. For outdoor P.E. children may require warmer clothing such as tracksuit bottoms and sweatshirts. Trainers must be worn. All clothing should be clearly labelled. We do have a school PE kit which can also be ordered through the school office.

Jewellery

It is whole school policy that **NO** jewellery is to be worn to school, this is mainly for Health & Safety reasons. We ask that if parents want their child's ears piercing that it is done at the beginning of the six weeks summer holiday. The only exception to this rule is for watches for which children must be entirely responsible.

School Hours

Reception: 8.45am - 11.45am

Key Stage 1: 8.55am - 12.00pm and 1.00pm - 3.15pm

Key Stage 2: 8.55am - 12.15pm and 1.00pm - 3.15pm

All children, except Reception and Nursery, have a morning break from 10.45am to 11.00am.

Children are allowed to enter the school each morning at 8.45am, which is the time the doors open.

Key Stage 1 children must be brought to and collected from school by a responsible adult. Teachers will not allow children to go home otherwise. If your child needs to leave school during school hours, we must be notified in writing and he/she must be collected by a responsible adult.

All children are registered on a morning and afternoon. Please make sure you send your child to school on time otherwise a late mark will be recorded. Being punctual is very important for your child's education. The Education Welfare Officer regularly monitors attendance and lateness.

School Meals

Meals are cooked daily in the kitchen which means that the children are offered either a hot or a cold meal, both of which are nutritious and well-balanced. Water is provided for children at their tables. The weekly menus are displayed in the hall and classrooms.

The cost of a school meal is £2.15 and should be paid on Mondays using dinner money envelopes provided.

A free school meal is provided for those children whose parents or carers are on a low income. Application forms are available from the school office.

All children in Reception, Year 1 and Year 2 will be entitled to a free school meal.

If your child has any special dietary requirements, then please let school know as provision can be made for them.

Children who do not have a school meal can bring a packed lunch or go home. Please ensure that packed lunches are brought to school in a secure container labelled with your child's name. In the interest of health and safety we do ask that children do not bring cans or glass bottles. They should not bring fizzy drinks or sweets.

All children within EYFS and KS1 are provided with fresh fruit every day which they eat during morning break. KS2 children are welcome to bring in a piece of fruit from home.

Absences

Regular attendance is crucial to your child's education. If your child is absent through sickness or any unavoidable cause please could you inform the school, preferably by telephone, on the morning he/she is absent. This will be recorded as an authorised absence. If an explanation isn't given within a month this will be automatically recorded as an unauthorised absence. If you do not make contact with the school, we will try to contact you by telephone or with a home visit.

Alongside our Education Welfare Officer we regularly monitor attendance and poor attendance is identified and acted upon.

Holidays

Holidays in term time can affect a child's education, particularly for those children with existing attendance problems or those struggling with their education. Redcar and Cleveland Education Authority is committed to working in partnership with schools and families to manage and reduce school absence due to term time holidays.

Holidays during term time are not able to be authorised by headteachers.

Holiday absence taken without approval will be recorded as an unauthorised absence and will be referred to the Education Welfare Officer. A decision will be made on what action to take which could include formal written warnings or the issue of a penalty notice. A fixed penalty notice would only be issued where it was believed appropriate and necessary to do so.

Medical Information

If your child needs medicine during the school day, then staff can administer this. Only prescribed medicines will be administered, therefore children should not bring any other drugs or throat sweets to school. All medicine must be brought to the main office where parents will be asked to sign a consent form.

If your child is ill during the school day, then we will contact you to take them home. Please ensure that we have up to date emergency contact details.

A Health Care Plan will be completed for every child who requires regular medicine in school. These are reviewed annually.

Parents in Partnership

We welcome parents and carers into Green Gates Primary School believing we are partners in the education of your children. There are many opportunities for parents to become involved in the work of the school and to gain a greater understanding of its work. Parents' time and expertise can be used in many ways in school and is greatly valued. If you are ever able to help, especially on a regular basis, please contact your child's teacher.

Communication with Parents

The school communicates with parents in various ways: newsletters, questionnaires, reports and informal evenings. Each term, class teachers write to parents providing information about the term ahead and how they can help their child at home.

Parents are invited to curriculum celebration events and parents evenings each term.

Every year parents are invited to attend our sports days, Christmas productions, Church services and end of term curriculum celebrations.

The school has set in place a Home-School Agreement which school, the child and parents sign upon starting school.

Teaching and Learning

At Green Gates, we believe that all children are entitled to a broad and balanced curriculum. Learning is fun and interactive and the children are always well supported in their own personal goals. We believe that providing excitement and

challenge are key elements to learning. In all year groups we monitor pupil progress, sharing this with the child and with the parents helping everyone to understand the next important steps in learning.

Our curriculum is enriched in various ways. We believe that every young person should experience the world beyond the classroom as an essential part of learning and personal development, whatever their age, ability or circumstances. Our day trips cement the curriculum learning and offer the pupils a chance to 'experience' the topics they cover.

During a school year, invited guests and organisations come to the school to enhance the learning of the pupils. We have been lucky to host the Fire Brigade, Police, various Authors, RSPCA and even Viking warriors.

We offer children in Upper Key Stage 2 the opportunity of taking part in a residential trip. These are incredibly popular with the children who look forward to these trips. We believe exposure to well managed risks helps children learn important life skills. These trips also help foster independence and confidence.

Trips are heavily subsidised through school but we may ask for a voluntary contribution to help cover costs.

Extra Curricular Activities

We are committed to providing a rich and varied menu of activities that children can do outside of their lessons. Most activities are free of charge, however when outside instructors are provided there will be a small fee.

Examples of the activities we are offering this year are:

- Choir practice
- Football club
- Arts and Crafts club
- Library Club
- Film Club
- Times Tables Rockstars
- Eco club
- Multi Skills Club
- Yoga Club
- Science Leaders Club

Our choir are a talented group of children who regularly perform within the community. They always support performances at Christmas and Easter.

Special Educational Needs

Green Gates has implemented the 'Code of Practice' for children with Special Educational Needs (SEN) . This includes speech, hearing, visual, physical, learning or behavioural difficulties. If we feel your child may need some additional help because of a special need they appear to have, we will inform you as soon as possible to discuss the best course of action to allow your child to continue to progress appropriately.

Children with SEN are placed on a SEN register to allow close monitoring and supervision.

The policy for SEN is available to look at if you would like more information. Our Special Needs Co-ordinators (Mrs Stone and Miss Parker) will also be happy to speak to you.

We also provide further opportunities and challenges for our more able children. Children can be placed on the 'More Able' register for a variety of reasons ranging from being a talented dancer to a highly competent mathematician.

Behaviour

Here at Green Gates we are very proud of the way our children behave both in and out of school. We are frequently praised for the responsible and sensible attitude that the children display.

We have a strong positive behaviour policy that recognises the need for constant praise, rewards and sanctions. We aim to create a caring atmosphere in which teaching and learning can take place in a safe and happy environment through applying positive policies.

The rewarding of pupils for good behaviour and effort is crucial to the success of our policy.

We have a Head Boy and Girl who lead the way on behaviour and who both children and staff see as setting an excellent example.

Each week teachers choose children who have been exceptional in their achievement, attitude or attainment.. These children are presented with an award in our Friday assembly, which their parents are also invited to. They also receive an invitation to "Hot Chocolate Friday!" with the Headteacher.

Children are also praised for their positive behaviour during lunchtimes. Staff award them with Green smilies which are then put into a draw on a Friday where they can win the chance to sit on the 'The Bests Seats in the House' in the Friday's assembly. We have lots of other rewards in place which parents can see during this assembly.

Breakfast Club

We run a breakfast club for children throughout the school from 7.30am each day. Children are given a healthy breakfast and are provided with games and activities. It costs £1.50 a day per child. Booking forms are available at the office, though we do accept payment each day without prior booking.

Safeguarding

We take the safety of children very seriously at Green Gates and have rigorous policies and procedures in place to ensure both children and staff are kept safe. Both the Safeguarding and Child Protection policies are available for parents and visitors to read. If parents, staff or children have any concerns then they are invited to speak to the following people:

Mrs K Lowe—Designated Safeguarding Lead.

Mrs K Stone—Deputy Safeguarding Lead.

Mrs M Ovens—Governor nominated Person.

If you would like any more information, please contact us or visit the school website. <http://www.greengatesprimary.co.uk>

